

## Leverhulme Doctoral Scholarships Application Help Notes

*Please consult these help notes when completing the application form. These are also accessible via the Help button on each relevant section of the online application form.*

### Scheme information

Before you commence an application please download the System Help PDF from the left-hand menu on the screen.

### Principal applicant details

*Principal Applicant Details:* The following details are those we have stored for you. To amend them, please click the Manage My Details link. This will open a new tab for you to make any required changes in. Once completed, please save your changes, close the tab and return to editing your application form.

### Programme summary

#### *Fields of Study:*

Select the fields of study which most closely reflect the areas of research of the proposed Doctoral Scholarships programme.

#### *Rationale for the selection of this area/discipline:*

You may expand on this information in the detailed programme description.

#### *The relationship between the proposed Scholarships and any current doctoral training awards in this area, and details of how the Leverhulme Scholarships would provide added value:*

You may expand on this information in the detailed programme description.

#### *Description of how the university would sustain the legacy of the Scholarships in the chosen area:*

You may expand on this information in the detailed programme description.

#### *Details of additional financial or other support or resources provided during the grant period:*

You may expand on this information in the detailed programme description.

## Institutional approval

A supporting statement is required as part of the application from a designated representative for the applying university. This should be the pro-vice-chancellor for research, or someone holding a similar role. The designated representative will be asked to provide a 500-word statement explaining why the research subject area is deemed to be of importance to the university and giving key information about the university's research capacity in this area (for example, numbers of staff and doctoral students, and grant income).

## Validation

The Validation button can be hit at any time. Any mandatory/required fields will be indicated, as will any errors.

**Important:** Please ensure that you save a copy of your completed application form before submission.