
The Leverhulme Trust

1 Pemberton Row London EC4A 3BG

STUDY ABROAD STUDENTSHIPS 2010 Scheme Leaflet

The Leverhulme Trustees, through their Research Awards Advisory Committee, are offering approximately 20 Studentships for a period of advanced study or research at a centre of learning.

- 1. Eligible applicants:** Applicants must:
 - Have been resident in the United Kingdom for at least 5 years at the time of application.
 - Hold an undergraduate degree from a UK higher education institution or be able to show evidence of equivalent education in the UK. **Final year undergraduates are not eligible, nor are holders of a permanent academic post who wish to take leave of absence.**
 - Be under the age of 30 on 1 June 2010 or, if older, must make a strong and appropriate case for special consideration, e.g. having returned to higher education as a mature student or taken a career break. Those over 30 who have followed a traditional path in higher education and cannot plead exceptional circumstances will not be considered.
 - Explain why their work requires residence overseas.
- 2. Eligible fields:** Applications will be considered in all subject areas, but the awards are not intended for those who wish only to improve their knowledge of modern languages.
- 3. Place of tenure:** The awards are tenable at a centre of learning anywhere in the world **except** the UK and USA.
- 4. Duration and timing:** Awards are normally made for 12 or 24 months. Exceptionally, awards will be made for courses with a specific duration between 12 and 24 months or for research programmes more appropriately conducted over a period between 12 and 24 months. Studentships must be commenced between 1 June 2010 and 1 May 2011.
- 5. Value:** Studentships consist of a maintenance allowance of £17,000 per annum, plus a return air fare to the country of tenure and a baggage allowance, and an allowance of £6000 per annum when a student is accompanied by a dependent partner. A supplement will be paid to students in Japan. Further allowances are paid at the discretion of the Committee, e.g. a contribution towards overseas fees; internal travel costs associated with the course of study or research and, where appropriate, fieldwork expenses.
- 6. Application procedure:** Application materials will be available after **1 September 2009** from: www.leverhulme.ac.uk. Applications can only be made via the electronic on-line application system. Candidates will be informed of the result of their application by the end of April 2010.
- 7. Closing date: 4.00pm on Thursday 7 January 2010.**
- 8. Interviews:** Candidates must be available for interview in London in late April 2010. Travelling expenses within the UK only will be refunded.
- 9. Conditions:** Studentships may not be held in conjunction with other major awards, e.g. Junior Research Fellowships at Oxbridge colleges. Students must provide a short report to the Committee at the end of each year detailing their progress.

STUDY ABROAD STUDENTSHIPS

Application Form Help Notes

(Please read these very carefully before completing your application)

Please also download and read the navigation notes carefully before starting to fill in the application form. When you have completed all sections, select Verify/Submit under Actions to check that you have completed the mandatory fields correctly. If there are no errors you will be able to select the Submit button to submit the application to the Trust. **Once the application is submitted it will not be possible for you to edit this so print a copy of the application and proof-read it carefully before submitting it.**

Important note for practising artists: You should submit up to 12 slides, photographs, or images on CD/DVD most relevant to this application. These should be posted to the Trust at 1 Pemberton Row, London, EC4A 3BG, with your name clearly marked, to arrive by 7 January 2010.

Applicant Details

General Details	<ul style="list-style-type: none"> ○ Enter your gender. ○ Enter your date of birth in dd/mm/yyyy format.
Contact Details	<p>This address will be used to notify you of the outcome of your application.</p> <ul style="list-style-type: none"> ○ Enter your contact address in the 5 lines of Address. ○ Enter your daytime contact telephone number.
Other Details	<ul style="list-style-type: none"> ○ Enter your nationality. ○ Enter your marital status by selecting this from the drop-down list. ○ Enter any family commitments you have (e.g. number of children, dependent partner). ○ If you are requesting the dependent partner allowance provide a justification for why you require this. ○ Enter the number of years you will have been resident in the UK on the closing date of 7 January 2010. Those resident in the UK for fewer than 5 years are not eligible to apply.
Data Protection	<p>Tick to confirm that you have read the Data Protection statement and give consent to your data being processed for the purposes described.</p>

Education and Occupation Details

Academic Qualifications	<ul style="list-style-type: none"> ○ Select Add to enter details of your post-school academic qualification/s. Select the type of qualification from the drop down list or select 'other' if it is not listed and provide details in the Other Type box. ○ State class of qualification awarded (if applicable), e.g. Upper Second, state subject and name of awarding institution. ○ Using the drop down lists select the month and year your qualification started and finished, or is expected to finish. ○ Hit Save to save the record. Use the Edit and Delete buttons to amend or delete these details.
Present Occupation	<ul style="list-style-type: none"> ○ Give details of your present occupation or status, e.g. intern, postgraduate student, or enter None if currently unemployed. ○ State who funds your present position, if applicable. ○ Give details of the period for which you have funding, if applicable. ○ If you are or will be a research student registered for a research degree tick this box and complete the following details: ○ Select the type of qualification from the drop down list or select 'other' if it is not listed and provide details in the Other Type box . ○ State the institution where you are or will be registered for this. ○ If you are or will be registered for a doctoral degree enter the thesis title. ○ Using the drop-down boxes select the month and year you commenced this or will commence this, and the month and year you expect to complete this. ○ State who funds or will fund this (if applicable).

Studentship Details

Proposed Institution of Study or Research Overseas	<p>Enter the name of the institution where you propose to study/undertake research and select the country from the drop-down list. All awards must be held at a centre of learning, e.g. university, research institute, field station.</p>
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Other Institution/Country	If you are applying to hold the award in more than one country tick this box and fill in the details for the second institution/country.
Details Of Contacts Made With The Place Of Tenure	Give details of the contact you have already had with the proposed place of tenure and the status of any application made/to be made.
Why Must The Proposed Work Be Conducted By Residence Overseas	Explain why the work must be conducted by residence overseas and give reasons for your choice of country.
Duration / Fees	<ul style="list-style-type: none"> ○ Give details of the proposed duration (between 12 and 24 months). For courses of study lasting one academic year enter 12 months. ○ Give details of any overseas fees you will have to pay, indicating if the figures given are in UK Sterling or another currency.
Level Of Knowledge Of The Language Spoken In Proposed Host Country	Indicate the level of knowledge you have of the language spoken in the host country.
As You Will Be Aged 30 Or Over On 1 June 2010 Make An Appropriate Case For Special Consideration	Those aged 30 and over on 1 June 2010 should explain what special circumstances apply to them (e.g. starting your studies as a mature student, having had a career change or break). Those under 30 do not have to complete this.
Details Of Research (And/Or Publications) Already Undertaken	If you have already conducted research give brief details of this and list any of your publications which have appeared or are in press.

Proposed Studentship

Details	<ul style="list-style-type: none"> ○ Give a title for your project/course in no more than 50 characters including spaces. ○ From the drop-down lists select the main and sub fields of study which most closely reflect the area you will be researching or studying.
Abstract	Give an account of your proposed research or studies in non-technical terms. The membership of the Advisory Committee is very wide and it is therefore important that the abstract is easily comprehensible to a non-expert.
Give A Detailed Statement Of Your Research Or Course Of Study – maximum 2 sides of A4	This should be a detailed account of your proposed research, or course of studies to enable the Committee to form an estimate of its scope and importance. Where relevant it should include aims, objectives and methodology. Include bibliographic references in full and use a font size no smaller than 12. Add your full name at the top of each page.

Referees

Referees IMPORTANT NOTE: If your application is shortlisted your referees will be contacted via email and they will be sent a link to view your application. Please ensure that they are willing to provide a reference for you and that they are willing to do so via the on-line system.	<ul style="list-style-type: none"> ○ Provide the details of three people who have agreed to act as referees. They should be well acquainted with you and able to comment on your research or study proposal. ○ Enter the title, name, surname, position (if applicable), department and institution (if applicable), phone number and email address of each referee. If a referee does not have a department or institution please state the capacity in which you know them in the institution box. ○ It is crucial that you provide the correct e-mail addresses. ○ Referees must be available to comment during February 2010. ○ Referees will be asked comment on (a) your proposed course of study or research proposal and (b) your academic and personal qualities for successfully completing this.
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Previous and Current Awards

List Any Other Awards For Which Application Has Been Or Is Being Made	Give details of any awards you have applied for or will apply for relating to this application.
Give Value And Duration Of Any Awards Currently Held	Give the value and duration of any awards currently held.
Any Other Matters You Wish to Bring To The Notice Of The Committee	Enter any details relevant to this application which you feel the Committee should be aware of, not already mentioned elsewhere in your application, whether personal or academic.